



THE MUSIC FACTORY VA
10711 Spotsylvania Avenue, Suite B
Fredericksburg, Virginia 22408
www.musicfactoryva.com
(540) 308-5123

PRIVATE LESSON ENROLLMENT/CONSENT FORM

STUDENT INFORMATION (PLEASE PRINT CLEARLY):

Student Name: _____
Last First

Address: _____

City _____ State _____ Zip _____

Email _____ Secondary email (if needed) _____

Phone Number _____ Secondary phone number _____

How did you hear about The Music Factory VA? _____

IF A MINOR OR IN SCHOOL:

Age _____ School and Grade (if applicable): _____

Name of Parent/Guardian _____

PRIOR MUSICAL EXPERIENCE

Instrument(s) played (years) _____

Instructor(s) studied with (years) _____

Other information (optional) _____

MUSIC INSTRUCTION DESIRED

Instructor Desired

- | | |
|--|--|
| <input type="checkbox"/> Lane Drum (guitar/bass/beginning piano) | <input type="checkbox"/> Wesley Hockaday (piano/vocal) |
| <input type="checkbox"/> Chase Gilbert (drums) | <input type="checkbox"/> Hannah Gould (violin/viola/cello) |

Instrument(s) you desire instruction on at The Music Factory VA _____

Lesson Availability (Please check all that apply)

- | | | | | | |
|----------------------------------|------------------------------------|------------------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Tuesday | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Thursday | <input type="checkbox"/> Friday | <input type="checkbox"/> Saturday |
| <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening | | | |

LESSON POLICY INFORMATION

In order for The Music Factory VA to provide the highest quality of music education, the following policies have been enacted:

- 1) Lessons are held weekly, for approximately 30 minutes, at the time agreed by the student and instructor.
- 2) **Payment is due to the instructor for the entire month, on or before the first lesson of the month.** Please inquire regarding pricing.
- 3) **All months are full tuition months as lesson pricing includes allowances for holidays and two weeks of instructor vacation per year.** The following holidays are observed each year:

Memorial Day

July 4

Labor Day

Thanksgiving (from the Thursday holiday through Sunday)

December 24 - January 1 - Winter Holiday Break

*Instructor vacation dates will be provided with at least two weeks' notice to student.

- 4) **Nonpayment of lesson fees after two weeks will result in an additional 5% fee being added to the student's tuition for that month or the student risks having their lesson time slot filled from the instructor's waiting list.**
- 5) **Absences by the student will not be excused** except in true emergency situations. Instructors may choose to provide a make-up for a lesson missed by the student, but are not required to do so.
- 6) In the event of an **instructor absence** that is not pre-arranged, the instructor will either make-up the lesson or give credit for the following month.
- 7) Payments for lessons not taught due to weather will be credited to the following month. **Please note that The Music Factory VA does not follow the closing schedule of the local schools.** Instructors will notify students individually of closings due to weather or closing information will be posted on The Music Factory VA's social media accounts or sent by email.
- 8) In the event that a student wishes to discontinue lessons, the instructor must be given **two weeks advance notice.**

PRACTICE COMMITMENT

When you sign up for lessons, you are committing to practicing a minimum of 30-60 minutes each day to make regular progress. If the student is a young child, parents/guardians must commit to helping the child with daily practice.

SICK/ILLNESS POLICY

Please do not come to a lesson actively sick. Please contact your instructor for a Zoom or Facetime lesson instead. Your instructors do not receive sick pay and illness is both physically and financially devastating to them. Thank you for your consideration.

PHOTO RELEASE

I consent to photos, videos, sound recordings and other similar recordings being made of me and/or my child(ren) listed on this enrollment form during my music lessons or The Music Factory VA performances. I understand these recordings will be used for educational, marketing and promotional purposes and may be used on The Music Factory VA website, social media and other public venues without compensation to me/my child(ren). I understand these recordings are the property of The Music Factory VA. I understand that I and/or my child(ren) may be identified by first name in connection with these uses.

STUDENT/PARENT AGREEMENT AND SIGNATURE

I HAVE READ, UNDERSTAND AND AGREE TO THE LESSON POLICY INFORMATION, PRACTICE COMMITMENT, SICK/ILLNESS POLICY AND PHOTO RELEASE ABOVE AND CONSENT TO ENROLLMENT AT THE MUSIC FACTORY VA.

Signature of Student or Parent or Guardian

Date

Printed Name and, if Parent or Guardian, Relationship to Student

We welcome you as a Music Factory VA Student!